

# Therapy Etc

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## Cancellation & No Show Policy

At Therapy Etc., we trust you share our belief that therapy is medically necessary and receiving the prescribed therapy is crucial to a successful outcome for your child. We understand there will be times when your child is sick or other unavoidable events will prevent you from keeping your regularly scheduled therapy appointments. If this occurs, we ask that you contact your treatment provider as soon as possible so that they have the opportunity to reschedule the missed appointment and fill your child's time slot with another appointment. Our clinicians will do whatever they can to be available to your child and accommodate your family's schedule when making appointments. It is expected, in turn, that you will schedule appointment in good faith and facilitate adequate time in your schedule to keep your child's therapy a priority. This policy is effective immediately.

### Policy:

- We require 24-hour notice in the event of a cancellation. It is your responsibility, when you call in, to have an alternative time in mind that will ensure you get the full treatment for that week. In some cases this may not work.
- A No Show is a missed appointment that was not cancelled within the 24-hour window or arriving to a session more than 15 minutes late.
- We cannot bill your insurance company for No Show appointment. Therefore, you will be responsible for the fees associated with the missed session.
- Missed therapy appointments are billed at \$130.00 per scheduled hour.
- If you have questions regarding this policy, please speak with your individual treatment provider.

I have read and understand Therapy Etc's Cancellation and No-Show Policy.

\_\_\_\_\_  
Signature of Client (if 12 years or older)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

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